



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY -

TO : *Prospective Service Provider*
FROM : **SCM /STORES**
DATE : **09/03/2020**
ENQUIRIES : **STORES**
TELEPHONE : **015 780 6362/61**
REF : **136815**

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **17/03/2020 at 12H00**

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
	Appointment of safety agent to apply for construction work permit		
	For upgrading of Tambo street phase 2 for a period of 12 months		
	Spec attached		

Please number your quotes (Your Ref no)

The following conditions will apply:

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer. ➤
The municipality retains the prerogative to reject any quotes it deems to be excessive*
- *A firm delivery period must be indicated.*
- *Tax Clearance Certificate*
- *A service provider be registered with central supplier database (CSD)*
- *Registered with CIPRO (CK 1 or 2 document)*
- *BBBEE Certificate certified by a SANAS accredited institution.*
- *Completed MBD4 (Declaration of Interest) Form*

Fill in and Return the Declaration of Interest Form.



SPECIFICATION

- Request for the Construction Safety Agent
- The construction is for the upgrading of street
- The period of the project is 12 months

- The requirements for the agent are as follows:
 - The Agent must be a competent Occupational Health and Safety Practitioner
 - Must be registered with SACPCMP profession and have a letter of appointment for Construction Health and Safety Agent (PrCHSA)
 - Must have a valid Letter of Good standing (Dpt of Labour)